

CITY OF FREDERICK
WATERSHED AD-HOC COMMITTEE
MINUTES

Meeting #11
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DATE/TIME: Thursday, July 9, 2015 (1:30 p.m. – 2:30 p.m.)
LOCATION: DPW Training Room, 111 Airport Drive, East, Frederick, MD
MEETING: #11

ATTENDEES:	<u>Members</u>	<u>City</u>
	Mark Boggs	Kelly Russell, Alderman
	Justin Collins	Marc Stachowski, Committee Facilitator
	Ryan Delaney	Jenny Willoughby, Sustainability Manager
	Dave Diehl	
	Sally Fulmer	<u>Maryland DNR</u>
	Clyde Hicks	Sean Weaver, DNR Forest Service
	Dave Kalt	
	Pat Oliva	<u>Guests</u>
	John Switzer	Slyvia Carignan, Frederick News-Post
	Joe Whitehair	Marissa Horn, Frederick News-Post

1. Approval of Minutes: On a motion by Clyde Hicks and seconded by Dave Diehl, minutes of the May 7th meeting were approved. *(Note: There was no meeting in June)*
2. Sustainability: Jenny Willoughby, City Sustainability Manager, indicated that the license plate capture cameras were in and with the help of police officers will be planning for their installation within the next few weeks. The cameras will help to identify vehicles that may be related to illegal activities (i.e. illegal trash dumping, setting of booby traps, etc.). It was noted that there were still razor-blade like booby traps being found in the Watershed. Kelly noted that it is important that if anyone notices any potential trap to not touch, take a picture, if possible, and notify the Sheriff's department. They will advise as to how to treat the situation.

Jenny also informed Hood College, through classes in its upcoming fall term, will be utilizing cameras to collect usage data along the Watershed trails.

Marc noted that through contract with Hood College, graduate students will complete a bathymetric study on the Fishing Creek Reservoir utilizing a Robotic Sonar boat to evaluate the amount of silt deposited on the reservoir bottom.

3. Sub-Committee Updates:
 - a. Enforcement:
 - i. Marc e-mailing Sheriff's office and Park Police regarding protocol to follow when finding traps
 - ii. Signs (installation by DPW)
 - iii. Cameras (installation coordinated with Jenny and Police Department)

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b. Forest Stewardship Plan:

- i. Sub-committee members to send final review to Ryan Delaney by July 17th
- ii. Ryan to e-mail Final Draft to overall Watershed group prior to next month's meeting
- iii. Develop a list of accomplishments addressed by the sub-committee
- iv. Develop a list of recommendations to include in a final Committee Report to the Mayor and Board

c. Sanctioned Trail Network and

Long-Term Maintenance: Clyde reported that the trail assessments are progressing well at approximately 70% completion with estimated final completion by September, 2015. Next assessment trip is planned for Tuesday, July 14th.

- ♦ 127 Segments identified
- ♦ 53 Segments have been completed
- ♦ 26 Segments reviewed as unused and/or unusable

The need for an outside firm to perform Quality Assurance/Quality Control (QA/QC) for the collected trail assessments was discussed. This would be important in order to validate the data acquired for at least and/or approximately 10% of assessments performed. It was noted that DNR will also be reviewing the assessment results and identifying and adjustments and/or changes that may need to be made.

4. Water Quality: Discussion was held noting that the original goal of the committee was to create a recreational plan which would assure preservation water quality within the Watershed. Deterioration of the roads was identified as a large contributor of gravel/silt entering into the Fishing Creek Reservoir tributary system and that it was important to address the need for corrective action in this regard. The University of Maryland students reported on the silt issue and made recommendation for use of native materials (i.e. natural rock, etc.) to alleviate the erosion. It was noted that the County is currently in the process of a rehab project for Delauter Road which is currently in the survey phase at this time.
5. Mayor & Board 1 Year Update Presentation: Marc suggested he would like to have the 1 year update prepared for an October Workshop. The following topics were mentioned to include in the update presentation:
 - ♦ Accomplishments by Sub-committees
 - ♦ Forest Stewardship Plan (DRAFT)
 - ♦ Request for approval of a Trail System
 - ♦ Need for corrective action on roads (UMD student recommendations)
 - ♦ Use of native/natural materials
 - ♦ Use of water bars
 - ♦ PA standards for gravel roads (Jenny)

There being no other business, the meeting was adjourned at approximately 3:15.

NEXT MEETING: Thursday, August 13, 2015 (1:30 – DPW Training Room)